

START YOUR LEARNING JOURNEY.

CMI Level 3 in First Line Management (QCF).



CMI is the only chartered professional body in the UK dedicated to promoting the highest standards of management and leadership excellence. With a member community of over 100,000, CMI gives managers and leaders, and their organisations, the skills they need to improve their performance and create an impact.

The Level 3 qualifications in First Line Management have been developed for Junior Managers, Supervisors and First Line Managers who have operational responsibility for a defined area of activity and who wish to build on and develop their existing management skills and knowledge. This qualification gives Junior Managers the communication and motivational skills to help improve operational efficiency.

START ON THE RIGHT TRACK WITH AN **AWARD...**

Providing an overview of the roles and responsibilities required for first line management, the Award will develop the skills required for this level of responsibility.

TAKE THINGS FURTHER WITH A **CERTIFICATE...**

The Certificate provides a broader knowledge of skills to help you be more effective in specific management areas, with increased focus on the areas that are most appropriate to you and your workplace.



JUMP RIGHT IN WITH A **DIPLOMA...**

The Diploma gives you a fully comprehensive bank of the skills and knowledge required to be a First Line Manager as part of your own organisation. As well as the ability to apply your learning in the context of another organisation or industry sector.

TYPICAL UNITS AT LEVEL 3 INCLUDE:

- Resource planning
- Recruitment and selection process
- Being a leader
- Understanding team dynamics
- Improving team performance

*Potential grade also based on experience

CREDIT VALUE	AWARD 6	FOLLOWING COMPLETION YOU WILL BE ELIGIBLE FOR THE FOLLOWING MEMBERSHIP:	SCQF LEVEL 6 SCOTTISH NATIONAL EQUIVALENT
	CERTIFICATE 13		
	DIPLOMA 37		
	 AFFILIATE	 ACMI ASSOCIATE*	

STUDY WITH US!

With over 500 Education Centres, contact us or go online to find the Centre nearest to you:

T 01536 207 496

E qualifications@managers.org.uk

W www.managers.org.uk/qualifications



PRODUCTS TO SUPPORT YOU!

Take a look overleaf to find out more about the additional study support available through CMI.

